BUSINESS RECORDS DEPOSITED IN 2010

MIKE ANSON

Compiled from information provided by the National Archives, Kew.

Advertising, media, printing and publishing
Bristol Record Office, ‘B’ Bond Warehouse, Smeaton Road, Bristol, BS1 6XN: Walter Reid & Co Ltd, newspaper proprietors and printers, Bristol: minutes and accounts, articles of association and pension schedules 1915-1961 (44406)
Bristol University Information Services: Special Collections, Arts and Social Sciences Library, University of Bristol, Tyndall Avenue, Bristol, BS8 1JJ: Penguin Books Ltd, publishers, London: personal material relating to the Eichberg, Mertens and Lane families incl Allen Lane, founder of Penguin Books 1714-1970 (DM2244)
Denbighshire Record Office, 46 Clwyd Street, Ruthin, Denbighshire, LL15 1HP: Denbighshire Free Press: newspaper files 1985-2005 (DD/DM/1341)
East Sussex Record Office, The Maltings, Castle Precincts, Lewes, East Sussex, BN7 1YT: FJ Parsons (Hastings) Ltd, publishers and printers: staff lists 1953-66 (10669); QueenSpark books, community publishing house, Brighton: records 1911-2010 (10468)
Flintshire Record Office, The Old Rectory, Rectory Lane, Hawarden, Flintshire, CH5 3NR: Caxton Printing Co, Mold: minutes, plant books and other records 1920-86 (AN4448)
Gloucestershire Archives, Clarence Row, Alvin Street, Gloucester, GL1 3DW: Gloucestershire Echo, newspaper: photographs, photographers’ job diaries and index books 1960-2008 (D12061); John Jennings (Gloucester) Ltd, printer and stationer: additional, minutes, accounts and papers 1990-2000 (D4757)
Hillingdon Local Studies, Archives and Museums Service, Central Library, 14-15 High Street, Uxbridge, Middlesex, UB8 1HD: King & Hutchings Ltd, printers, Uxbridge: share and member registers, account ledger, cash book 1880-1929 (ADB10/09)
History of Advertising Trust Archive, 12 Raveningham Centre, Raveningham, Norwich, NR14 6NU: Anthony Daffern Collection of
advertising agency proofs and show reels c1980-1999 (HAT 21/467); John Simmons, advertising entrepreneur: collection of TV commercials c1970-99 (HAT 21/465); Ken Spedding, sales promoter: material rel to sales promotion, incl Greenshield stamps and the development of scratch cards 1959-2008 (HAT 21/466); Leonard Minsen Collection of Dunlop publications, photographs and ephemera 1960-1985 (HAT 21/451); Winston Fletcher, advertising writer: articles, reviews and advertising ephemera c1970-2000 (HAT/21/473).

National Library of Scotland, Manuscript Collections, George IV Bridge, Edinburgh, Midlothian, EH1 1EW: W & R Chambers Ltd, publishers, Edinburgh: MSS and business records with some family papers c1819-1990 (Acc.13178)

Norfolk Record Office, The Archive Centre, Martineau Lane, Norwich, NR1 2DQ: Jarrold & Sons Ltd, printers and booksellers, Norwich: additional family and business records 19th-21st cent (ACC 2009/364)

Oxford University: Bodleian Library, Western Manuscripts, Broad Street, Oxford, OX1 3BG: Clutag Press, Thame: additional records incl material rel to publications and to Archipelago I-IV; HN Swanson Inc, literary agency, Los Angeles: corresp files rel to JRR Tolkien’s work 1957-99

Public Record Office of Northern Ireland, 66 Balmoral Avenue, Belfast, BT9 6NY: Ulster Print Works (Newtownards) Ltd: minutes, ledgers and accounts 1880-1970 (D4484)


West Sussex Record Office, Sherburne House, 3 Orchard Street, Chichester, West Sussex, PO19 1RN: East Grinstead Courier, newspaper: records 1944-2004 (Acc 15873)


Aeronautical

Flintshire Record Office, The Old Rectory, Rectory Lane, Hawarden, Flintshire, CH5 3NR: Airbus, aircraft manufacturers, Broughton: photographs of Airbus products and events 1940-60 (AN4453)

Hertfordshire Archives and Local Studies, CHR002, County Hall, Pegs
Lane, Hertford, SG13 8EJ: De Havilland Engine Co Ltd, aircraft engine manufacturers, Hatfield: aircraft movement and control tower log books rel to Hatfield Tower 1956-1979 (Acc 5002)
West Sussex Record Office, Sherburne House, 3 Orchard Street, Chichester, West Sussex, PO19 1RN: Shoreham Airport: annual reports and accounts 1972-89 (Acc 15725)

Agriculture, forestry and fishing
Bedfordshire and Luton Archives Service, Riverside Building, Borough Hall, Cauldwell Street, Bedford, MK42 9AP: Manor Farm, Wilstead: accounts of John Moore McDonald 1867-85 (Z1398); Newman family, farmers, Wilstead and Cardington: additional papers and accounts 19th cent (Z1249)
Derbyshire Record Office, New Street, Matlock, Derbyshire, DE4 3FE: Bailey family of Home Farm, Foremark: accounts, tenancy agreements, farm licences, farm business papers, valuations and inventories, family papers and photographs 1854-2009 (D7171); Bunting family of Ashover: farm, personal and household accounts 1806-1859 (D7232)
Devon Record Office, Great Moor House, Bittern Road, Sowton, Exeter, Devon, EX2 7NL: Barton Farm, Shobrooke: accounts and papers 1860-1939 (7885); Moor Farm, Crediton: deeds and papers 1802-1968 (7761)
Devon Record Office, Great Moor House, Bittern Road, Sowton, Exeter, Devon, EX2 7NL: Barton Farm, Shobrooke: accounts and papers 1860-1939 (7885); Moor Farm, Crediton: deeds and papers 1802-1968 (7761)
Dumfries and Galloway Archives, Archive Centre, 33 Burns Street, Dumfries, Dumfriesshire, DG1 2PS: Robert Coulthard, Bluehill Farm, Auchenairn: day book 1818-1842 (GGD697)
Hampshire Archives and Local Studies, Hampshire Record Office, Sussex Street, Winchester, SO23 8TH: Bignell family of Netherhill Farm, Durley, Botley: farm accounts 1932-72 (66A10); Southern Counties Agricultural Trading Society Ltd (SCATS): records incl annual reports 1976-98 (158A10)
Museum of English Rural Life, Redlands Road, Reading, RG1 5EX: Roadknight Farms, Oxfordshire: business records incl diaries, account and wage records and sale catalogues 1930-74 (FR DX1922); Upton Court Farm, Slough: farm diaries 1884-1910 (FR DX1895); Yeovency Farm, Staines: wages book, with a diary of the Sowery family 1907-41 (FR DX 1902); Farm, Lincolnshire: accounts and diary 1845-76 (FR DX1921)
North Devon Record Office, North Devon Library and Record Office, Tuly Street, Barnstaple, Devon, EX31 1EL: Muckford Farm, Bishops Nympton: deeds and papers 1664-1992 (A330); Radley family, farmers, High Bray: farm account book and sale catalogue 1809-1981 (A414)
Oxfordshire History Centre, St Luke’s Church, Temple Road, Cowley, Oxford, OX4 2HT: Rowles family, farmers, Great Milton: farm diaries and accounts, with family property records 1705-1943 (Acc 5965)

Peterborough Archives Service, Peterborough Central Library, Broadway, Peterborough, PE1 1RX: Headding’s Farm, Walton: diaries and invoices 1900-1940 (Acc No: 2010/24)

Somerset Heritage Centre, Brunel Way, Langford Mead, Norton Fitzwarren, Taunton, Somerset, TA2 6SF: Hebditch family, farmers: additional notebooks, diaries, account books, concerning the running of New Cross Farm 1900-1989 (A\AJK); Pearce family, farmers, Stogursey: farming accounts and papers incl parish rate book 1906 1930-1969 (A\DDD)

Suffolk Record Office, Bury St Edmunds Branch, 77 Raingate Street, Bury St Edmunds, Suffolk, IP33 2AR: Parker Brothers Ltd, animal feed manufacturers, Mildenhall: ledgers, account books and other records early 20th cent (HC586)

Wiltshire and Swindon History Centre, Cocklebury Road, Chippenham, Wiltshire, SN15 3QN: Mapson family, farmers, Brinkworth: deeds, accounts and papers rel to Greatwood Farm, Brinkworth 1833-1973 (3842)

Architects

Bedfordshire and Luton Archives Service, Riverside Building, Borough Hall, Cauldwell Street, Bedford, MK42 9AP: MEPK, architects, Bedford: plans, drawings and papers 20th cent (MEPK)

Cambridgeshire Archives, RES 1009, Shire Hall, Cambridge, CB3 0AP: MEPK, architects, Bedford: architectural drawings and project files for developments in Cambridgeshire 1971-1992 (R110/024)

Centre for Buckinghamshire Studies, County Hall, Walton Street, Aylesbury, Buckinghamshire, HP20 1UU: Victor Farrar Partnership, architects, Bedford: papers rel to restoration of churches and other historic buildings in Buckinghamshire area (D-X 1910); Max Lock Group, architects, London: records rel to projects in Milton Keynes c1980-2003 (D 278)

Clackmannanshire Archives, Alloa Library, 26-28 Drysdale Street, Alloa, Clackmannanshire, FK10 1JL: John Melvin & Sons, architects, Alloa: plans and elevations c1914-1954 (PD 248)

Cumbria Record Office, Carlisle Headquarters, Petteril Bank House, Petteril Bank Road, Carlisle, Cumbria, CA1 3AJ: Herbert Cartner & Sons, architects, Carlisle: plans of property in Carlisle and Houghton 1981 (DX 1973)

Devon Record Office, Great Moor House, Bittern Road, Sowton, Exeter,
Devon, EX2 7NL: Francis V Barker, chartered architect, Chagford: project papers 1939-1957 (7893); Salisbury & Chandler, architects, Exmouth: additional accounts, corresp and papers 1971-2005 (7721)

Dorset History Centre, Bridport Road, Dorchester, DT1 1RP: Barnes Grist Partnership, architects, Warminster: plans rel to Dorset projects 1988-2000 (D.2255); Fletcher & Brett, architects, Wimborne: additional corresp, plans, photographs and papers rel to Dorset projects 1888-1967 (D.2217)

Dundee City Archives, 18 City Square, Dundee: James MacLaren & Sons, architects and surveyors, Dundee: architectural drawings 1862-1896

Essex Record Office, Wharf Road, Chelmsford, Essex, CM2 6YT: MEPK, architects, Bedford: drawings, plans and corresp files rel to properties in Essex 1965-2003 (D/F 316)

Falkirk Council Archives, History Research Centre, Callendar House, Callendar Park, Falkirk, FK1 1YR: Wilson & Wilson, architects, Falkirk: architectural plans, deed plan books, etc 19th cent-20th cent (A2003)

Hertfordshire Archives and Local Studies, CHR002, County Hall, Pegs Lane, Hertford, SG13 8EJ: Victor Farrar Partnership, architects, Bedford: photographs and negatives of renovation projects in Hertfordshire c1977-2003 (Acc 4919); MEPK, architects, Bedford: drawings and project reports rel to properties in Hertfordshire 1960-1980 (Acc 4918)

Highland Archives: Caithness Archive Centre, Wick Library, Sinclair Terrace, Wick, Caithness, KW1 5AB: Sinclair Macdonald & Son, architects, Thurso: plans, job files and specifications 1873-1947 (SM)

Highland Council Archives, Highland Archive and Registration Centre, Bught Road, Inverness, Inverness-shire, IV3 5SS: Alexander Cattanach, architect: architects drawings by Alexander Cattanach senior and Alexander Cattanach junior incl Kingussie Free Church, Kingussie Roman Catholic Church, and various properties in Inverness 20th cent (D1244)

Huntingdonshire Archives, Huntingdonshire Archives and Local Studies, Huntingdon Library, Princes Street, Huntingdon, PE29 3PA: MEPK, architects, Bedford: architectural plans and project files for developments in Huntingdonshire 1966-2004 (Acc. 5352)

Jersey Archive, Jersey Heritage Trust, Clarence Road, St Helier, Jersey, JE2 4JY: David Barlow Associates, architects, Jersey: plans, surveys and photographs 1980-1999 (JA/1667); Barnes & Collie, architects, St Helier: additional records 1960-2002 (JA/1704)

National Monuments Record, Enquiry & Research Services, English Heritage, National Monuments Record Centre, Kemble Drive, Swindon, SN2 2GZ: George Frank Allen & Leonard Gordon Allen, architects,
London: drawings, photographs and specifications 1949-1957 (AAA01); Gilmore Hankey Kirke, architects, London and Plymouth: surveys, plans, reports and photographs rel to The Grange, Northington, Hampshire 1980-1986 (GHK02)

National Records of Scotland (formerly National Archives of Scotland), HM General, Register House, Edinburgh, EH1 3YY: James Maitland Wardrop, architect: architectural drawings of Falkirk Prison and Courthouse 1864-66 (RHP142427)

Norfolk Record Office, The Archive Centre, Martineau Lane, Norwich, NR1 2DQ: Purcell, Miller & Tritton, architects and historic buildings consultants, Norwich: additional files and drawings 20th cent (ACC 2010/188)

North Yorkshire County Record Office, Malpas Road, Northallerton, North Yorkshire, DL7 8TB: Douglas Wise & Partners, architects, Newcastle upon Tyne: architectural conservation records rel to Fountains Abbey and Studley Roger 20th cent (ZKD)


Peterborough Archives Service, Peterborough Central Library, Broadway, Peterborough, PE1 1RX: Ruddle Wilkinson, architects, Peterborough: working files, house designs, photographs and lantern slides c1900-1917 (Acc No: 2010/02, Acc No: 2010/04)

Suffolk Record Office, Bury St Edmunds Branch, 77 Raingate Street, Bury St Edmunds, Suffolk, IP33 2AR: MEPK, architects, Bedford: drawings and projects files for developments in West Suffolk 20th cent (HG502)

Tyne and Wear Archives, Blandford House, Blandford Square, Newcastle Upon Tyne, NE1 4JA: Douglas Wise & Partners, architects, Newcastle upon Tyne: records incl plans and reports c1960-1990 (DT.DW)

West Yorkshire Archive Service, Calderdale, Central Library, Northgate House, Northgate, Halifax, HX1 1UN: Clement Williams & Sons, architects, surveyors and valuers, Halifax: ledger, journal, day and letter books, certificate book, photographs c1767-1994 (WYC:1535)

Wiltshire and Swindon History Centre, Cocklebury Road, Chippenham, Wiltshire, SN15 3QN: Barnes Grist Partnership, architects, Warminster: plans rel to Wiltshire 1989-1998 (3851)
Auctioneers, estate agents, surveyors and property
Glamorgan Archives (formerly Glamorgan Record Office), Clos Parc Morgannwg, Leckwith, Cardiff, Glamorgan, CF11 8AW: Stephenson & Alexander, chartered surveyors, chartered auctioneers and estate agents, Cardiff: papers 1700-2000 (DSA34/10, DSA41/5-6, DSA51/4-5); Western Ground Rents Ltd, Cardiff: rental books and plans 1938-44 (D696)
Gloucestershire Archives, Clarence Row, Alvin Street, Gloucester, GL1 3DW: Bruton, Knowles & Co, auctioneers and estate agents, Gloucester: additional records, sales particulars, valuation books, corresp and papers 1874-1974 (D2299); Churchdown & General Land Co: minutes, ledgers, registers and papers 1880-2007 (D12192)
Norfolk Record Office, The Archive Centre, Martineau Lane, Norwich, NR1 2DQ: Francis Hornor & Son, surveyors and land agents, Norwich: additional records incl business accounts, private estate and charity records and a swan roll 16th-20th cent (ACC 2010/16, 129)
Suffolk Record Office, Ipswich Branch, Gatacre Road, Ipswich, Suffolk, IP1 2LQ: Oxborrow, Son & Morgan, auctioneers and surveyors, Ipswich: rental books (18) for properties in Ipswich, cash books (9), book of work undertaken and misc papers 1913-1971 (HE403)
Wiltshire and Swindon History Centre, Cocklebury Road, Chippenham, Wiltshire, SN15 3QN: Harding & Son, auctioneers, Frome: corresp and papers rel to properties in Bradford on Avon and Martin 1902-1936 (3914)

Banking, finance and insurance
Aberdeen City Archives, Old Aberdeen House Branch, Old Aberdeen House, Dunbar Street, Aberdeen, Aberdeenshire, AB24 3UJ: Huntly Property Investment & Building Society: minute books 1889-1936 (DD1462)
Barnsley Archive and Local Studies Department, Barnsley Central Library, Shambles Street, Barnsley, South Yorkshire, S70 2JF: Barnsley Building Society: records incl minute books, plans and photographs c1853-2008 (A/3292/B)
Centre for Buckinghamshire Studies, County Hall, Walton Street, Aylesbury, Buckinghamshire, HP20 1UU: Chesham Building Society: records incl minutes, registers of shareholders, mortgages and deeds, annual reports 1845-1995 (D 279)
Dundee University Archive, Records Management and Museum Services, Tower Building, Dundee, Angus, DD1 4HN: Alliance Trust Co Ltd, Dundee: records incl material relating to investments in the United States 18th cent-20th cent (2010/392)

Glasgow University Archive Services, 13 Thurso Street, Glasgow, G11 6PE: McLay, McAllister & McGibbon, chartered accountants, Glasgow: additional ledgers and books 1899-1976 (ACCN 3436)

Gloucestershire Archives, Clarence Row, Alvin Street, Gloucester, GL1 3DW: Stroud & Swindon Building Society: minutes, ledgers and registers incl records of predecessor companies 1851-2006 (D12214)


North Devon Record Office, North Devon Library and Record Office, Tuly Street, Barnstaple, Devon, EX31 1EL: Sun Insurance Office Ltd, London: Bideford agent’s policy book 1913-1975 (A337)

Plymouth and West Devon Record Office, Unit 3, Clare Place, Coxside, Plymouth, Devon, PL4 0JW: Phoenix Assurance Co Ltd, London: Plymouth ledgers 1860-1948 (3657)

Suffolk Record Office, Ipswich Branch, Gatacre Road, Ipswich, Suffolk, IP1 2LQ: Ipswich & Suffolk Permanent Benefit Building Society: additional records, incl register of title deeds, landlords rent book, mortgage account volumes (2) and expense account ledger 1933-1985 (GF419)

West Yorkshire Archive Service, Leeds, 2 Chapeltown Road, Sheepscar, Leeds, LS7 3AP: Leeds City & District Building Society: private ledger 1895-1931 (WYL2299)

Brewing

East Sussex Record Office, The Maltings, Castle Precincts, Lewes, East Sussex, BN7 1YT: Breeds & Co, brewers, Hastings: banking accounts 1926-70 (10490); Kemp Town Brewery Brighton Ltd: staff records, roll of honour and company history 1897-1965 (10603)

Hampshire Archives and Local Studies, Hampshire Record Office, Sussex Street, Winchester, SO23 8TH: George Gale & Co Ltd, brewers, Horndean: plans of pubs and other buildings produced by John Upfold, architect 1928-83 (104A10)
Building, construction and supplies
East Sussex Record Office, The Maltings, Castle Precincts, Lewes, East Sussex, BN7 1YT: John Trill, signwriter, painter and monumental mason, Dallington: accounts 1792-98 (10791)

Glamorgan Archives (formerly Glamorgan Record Office), Clos Parc Morgannwg, Leckwith, Cardiff, Glamorgan, CF11 8AW: E Edwards, builder and contractor, Barry: copy letter book 1930-1933 (D681)

Hampshire Archives and Local Studies, Hampshire Record Office, Sussex Street, Winchester, SO23 8TH: Roberts Adlard, builders merchants, New Milton: business records incl cash books, wage and salary books and accident reports c1934-90 (30A10)

Hertfordshire Archives and Local Studies, CHR002, County Hall, Pegs Lane, Hertford, SG13 8EJ: JT Bushell & Sons Ltd, builders and contractors, St Albans: customer accounts ledgers, staff wage book, journal of works and architectural plans rel to properties built by company c1888-1951 (Acc 4895, 4899); Charles E Maxfield & Son, builders, Waltham Cross: timesheets for employees 1941-1947 (Acc 5011)

Highland Council Archives, Highland Archive and Registration Centre, Bught Road, Inverness, Inverness-shire, IV3 5SS: Halcrow Group Ltd, planning consultants, London: engineer’s drawings and photographs for Glenmoriston Dam and other projects 1947-1965 (D255)

Huntingdonshire Archives, Huntingdonshire Archives and Local Studies, Huntingdon Library, Princes Street, Huntingdon, PE29 3PA: Builder and decorator: accounts 1948-1955 (Acc. 5337)

Institution of Civil Engineers, 1-7 Great George Street, London, SW1P 3AA: Guy Maunsell & Partners, constructional engineers, Beckenham: reports and corresp 1950-1980 (Add); Sir Alfred McAlpine & Son Ltd, building, civil engineering and public works contractors, Hooton: contracts and related records 1906-1936 (1692)

Leicestershire, Leicester and Rutland, Record Office for, Long Street, Wigston Magna, Leicester, LE18 2AH: J Hawes & Son, builders, Loughborough: day book recording work done 1930-1949 (DE7963)


and Trafford Park, Manchester: album of photographs of steel framed buildings in construction 1930-1947 (BWS01); Sir Alexander Gibb & Partners, consulting engineers, London: photograph albums (130) plans and reports 1940-1989 (GBB01)

**Norfolk Record Office, The Archive Centre, Martineau Lane, Norwich, NR1 2DQ:** Bristow & Copley, timber merchants, Kings Lynn: accounts and related material 1904-88 (BR 348); Charles Tuthill, builder and contractor, Fakenham: customer ledgers 1914-39 (BR 350)

**North Devon Record Office, North Devon Library and Record Office, Tuly Street, Barnstaple, Devon, EX31 1EL:** John Lambert Richard, mason, Appledore: accounts 1893-1903 (A390)

**Nottinghamshire Archives, County House, Castle Meadow Road, Nottingham, NG2 1AG:** Charles Oxby, painter and decorator, Nottingham: day book of building work carried out in Nottingham 1911-1912 (7892)

**Oxford University: Bodleian Library, Western Manuscripts, Broad Street, Oxford, OX1 3BG:** John Stefanidis, interior designer, London: images of client projects

**Oxfordshire History Centre, St Luke’s Church, Temple Road, Cowley, Oxford, OX4 2HT:** Axtell & Perry Ltd, stonemasons, Oxford: business records and corresp 1921-65 (B27); T & S Orchard, builders and auctioneers, Banbury: records incl ledgers, auction accounts, farm books and letter books 1854-1933 (Acc 5943)

**Peterborough Archives Service, Peterborough Central Library, Broadway, Peterborough, PE1 1RX:** J Nicholls, bricklayer, Peterborough: records c1890-1930 (Acc No: 2010/27)

**Southampton Archives Office, South Block, Civic Centre, Southampton, SO14 7LY:** Brazier & Sons, builders, Southampton: minutes, financial records and photographs c1920-99 (D/BRAZ)

**Surrey History Centre, 130 Goldsworth Road, Woking, Surrey, GU21 6ND:** George Statham & Sons, builders, Horsell: payments book 1907-58 (8656); Charles & Frederick Tice, builders, decorators and contractors, Send: records incl client ledgers 1911-47 (8706)

**West Sussex Record Office, Sherburne House, 3 Orchard Street, Chichester, West Sussex, PO19 1RN:** Redland Brick Co, Sussex: cinefilm 1931 (Acc 15856)

**West Yorkshire Archive Service, Calderdale, Central Library, Northgate House, Northgate, Halifax, HX1 1UN:** James Wadsworth & Sons, joiners and funeral directors, Southowram: funeral books 1884-1988 (WYC:1515)

**Wiltshire and Swindon History Centre, Cocklebury Road, Chippenham,**
Wiltshire, SN15 3QN: Parsons Bros, builders and contractors, Westbury and Dilton Marsh: account book and diary of Frank Parsons 1860-1917 (3848)

Chemicals, oils, plastics, refining and rubber
Derbyshire Record Office, New Street, Matlock, Derbyshire, DE4 3FE: Coalite & Chemical Products Ltd, London and Chesterfield: corresp, photographs, operational and production records rel to production sites in Bolsover, Doncaster and East Greenwich, advertising files incl original artwork, directors’ speeches 1900-1999 (D7350)
Dumfries and Galloway Archives, Archive Centre, 33 Burns Street, Dumfries, Dumfriesshire, DG1 2PS: Uniroyal Ltd (formerly North British Rubber Co Ltd), rubber goods and chemical manufacturers, Newbridge: minutes, share, financial and staff records, etc 1856-1986 (GGD701)
Gloucestershire Archives, Clarence Row, Alvin Street, Gloucester, GL1 3DW: Permali Gloucester Ltd, manufacturers of composites: annual reports and accounts, photographs films and papers 1930-1989 (D11937)
Hull History Centre (Hull City Archives), Worship Street, Hull, HU2 8BG: United Premier Oil & Cake Co Ltd, London: recipe book 1881-1897 (CDIMM)
Leicestershire, Leicester and Rutland, Record Office for, Long Street, Wigston Magna, Leicester, LE18 2AH: John Bull Rubber Co Ltd, motor and cycle tyre manufacturers, Leicester: supplied and received invoices and list of companies traded with c1910-59 (DE7889)

Co-operative societies
Plymouth and West Devon Record Office, Unit 3, Clare Place, Coxside, Plymouth, Devon, PL4 0JW: Plymouth Co-operative Society: minutes, accounts and papers 1711-1992 (3629)
Wiltshire and Swindon History Centre, Cocklebury Road, Chippenham,
Wiltshire, SN15 3QN: New Swindon Co-operative and Industrial Society: records incl successor bodies 1860-1999 (3919)
Worcestershire Record Office, County Hall Branch, County Hall, Spetchley Road, Worcester, WR5 2NP: Co-operative Retail Services Limited: regional reports for south and west Wales and Worcester 1971-1991 (BA15204)

Electrical, electronics and telecommunications
Cambridgeshire Archives, RES 1009, Shire Hall, Cambridge, CB3 0AP: Pye Unicam Ltd, scientific instrument manufacturers, Cambridge: general register, inventory and misc records rel to predecessor company, WG Pye of Cambridge 1929-1938 (R110/016)
Cumbria Record Office, Kendal, County Offices, Kendal, Cumbria, LA9 4RQ: Westmorland & District Electricity Supply Co Ltd: records 1933-39 (WDB 150)

Employers, trade and business organisations
Bedfordshire and Luton Archives Service, Riverside Building, Borough Hall, Cauldwell Street, Bedford, MK42 9AP: Bedford Chamber of Trade: additional records 1984-2000 (Z1414)
Cheshire Archives and Local Studies, Cheshire Record Office, Duke Street,
Chester, CH1 1RL: Chester and District Junior Chamber of Commerce: constitution, membership lists, and publications c1964-72 (D 7801)
Dorset History Centre, Bridport Road, Dorchester, DT1 1RP: Blandford Licensed Victuallers Association: minutes 1969-2004 (D.2239)
Edinburgh City Archives, Department of Corporate Services, City of Edinburgh Council, City Chambers, High Street, Edinburgh, EH1 1YJ: Edinburgh and Leith Master Plumbers’ Association: records 1911-1970 (Acc 831)
Lambeth Archives Department, Minet Library, 52 Knatchbull Road, London, SE5 9QY: Vauxhall Employers Group and Vauxhall Regeneration Company: records 1996-2010 (2010/5)
Lancashire Record Office, Bow Lane, Preston, Lancashire, PR1 2RE: Preston and District Chamber of Trade: records 1894-2006 (DDX 2792)
Tyne and Wear Archives, Blandford House, Blandford Square, Newcastle Upon Tyne, NE1 4JA: South Shields Business and Professional Women’s Club: records of Newcastle club 1939-2004 (S.BPW3)
Warwick University: Modern Records Centre, University Library, Coventry, CV4 7AL: Confederation of British Industry: additional records (766)

Engineering, machine making and manufacturing
Bedfordshire and Luton Archives Service, Riverside Building, Borough Hall, Cauldwell Street, Bedford, MK42 9AP: WH Allen, Sons & Co Ltd, diesel engine manufacturers, hydraulic, mechanical and electrical engineers, Bedford: further technical drawings, photographs and publications 1897-1986 (AQ)
Clackmannanshire Archives, Alloa Library, 26-28 Drysdale Street, Alloa, Clackmannanshire, FK10 1JL: Weir Group plc, pump manufacturers: records from Alloa works incl predecessor companies 1900-1986 (PD 253)
Cumbria Archive and Local Studies Centre, Barrow, 140 Duke Street, Barrow-in-Furness, Cumbria, LA14 1XW: Vickers-Armstrongs Ltd, armaments manufacturers, shipbuilders and engineers: registers, photos and plans 1935-52 (BDX 574)
Derbyshire Record Office, New Street, Matlock, Derbyshire, DE4 3FE: J Thorp & Son, engineers, Derby: order books 1929-1978 (D7292)
Gwent Record Office, County Hall, Cwmbran, Monmouthshire, NP44 2XH: Braithwaite & Co Engineering Ltd, Newport: management committee minutes, correspondence and diaries 1970-99 (D5102)
Museum of Science and Industry in Manchester, Liverpool Road, Castlefield, Manchester, M3 4FP: Crossley Brothers Ltd, engine and pump
manufacturers, Manchester: accounts, annual reports, papers rel to reorganisation of company’s capital structure 1924-1934 (2010.2); Kendall & Gent (1920) Ltd, machine tool manufacturers, Manchester: engineering drawings for a plano-milling machine 1960-1970 (2010.3)

Peterborough Archives Service, Peterborough Central Library, Broadway, Peterborough, PE1 1RX: Baker Perkins Ltd, manufacturers of ovens for bread and confectionery, Peterborough: account books, ledgers, balance sheets, shareholder information, patent letters, corresp c1880-1940 (Acc No: 2010/26)

Sheffield Archives, 52 Shoreham Street, Sheffield, S1 4SP: Starweld Engineering Co Ltd, Sheffield: accounts and directors’ reports 1947-1980s (X406)

Suffolk Record Office, Bury St Edmunds Branch, 77 Raingate Street, Bury St Edmunds, Suffolk, IP33 2AR: Robert Bobby Vickers Ltd, grain and seed cleaning and handling machinery manufacturers, Bury St Edmunds: papers rel to company and its work 1962-1971 (HC537)

Suffolk Record Office, Ipswich Branch, Gatacre Road, Ipswich, Suffolk, IP1 2LQ: James Smyth & Sons Ltd, agricultural implement manufacturers, Peasenhall: addnl records, incl stock register and corresp 1923-1961 (HC23)

Teesside Archives, Exchange House, 6 Marton Road, Middlesbrough, TS1 1DB: Pickering’s Lifts, lift and crane makers, Stockton-on-Tees: records incl photographs 20th cent (6954)

Tyne and Wear Archives, Blandford House, Blandford Square, Newcastle Upon Tyne, NE1 4JA: R & W Hawthorn, Leslie & Co Ltd, ship and engine builders, locomotive engineers, Newcastle upon Tyne: papers incl order books and plans 1865-1960 (DS.RSH); Westmoor Engineering Ltd, Sunderland: wage books, letters and sketch books 1898-1945 (DS.WM)

Wiltshire and Swindon History Centre, Cocklebury Road, Chippenham, Wiltshire, SN15 3QN: WJ Powell, agricultural engineers, Ashton Keynes: order books, accounts, wages books, corresp and plans 1919-2009 (3859)

Family business and personal papers

Bolton Archive and Local Studies Service, Civic Centre, Le Mans Crescent, Bolton, BL1 1SE: William Hesketh Lever, 1st Viscount Leverhulme, industrialist: corresp 1913-1925 (ZZ)

Gloucestershire Archives, Clarence Row, Alvin Street, Gloucester, GL1 3DW: Jones family of Gloucester: papers rel to family employment in Conway Jones & Co, builders and decorators, Gloucester and papers rel to First World War service 1888-1919 (D11907)
Hampshire Archives and Local Studies, Hampshire Record Office, Sussex Street, Winchester, SO23 8TH: Martin Richard Green, electrical and telecommunications worker: diaries rel to business, family and personal activities with comments on current affairs 1975-96 (142A10); James Hinwood, veterinary surgeon and shopkeeper, Over Wallop: ledger, with related cuttings and family history c1877-1977 (79A10)
Lincolnshire Archives, St Rumbold Street, Lincoln, LN2 5AB: Jack Pugh, construction engineer: records incl personal papers and rel to extension and reconstruction work of the Ruston-Bucyrus Ltd works on Beevor Street, Lincoln 1950-1979 (MISC DON 1581)
Norfolk Record Office, The Archive Centre, Martineau Lane, Norwich, NR1 2DQ: Appleton family of Saxlingham Thorpe and Ellingham: family papers incl veterinary receipt books of John Appleton (1837-40), corresp and farm accounts c1837-1975 (ACC 2010/166)
Nottinghamshire Archives, County House, Castle Meadow Road, Nottingham, NG2 1AG: Harold Edmund Mettham, newsagent and police officer: personal papers incl City Police reports and business records for newsagents at Dunkirk, Nottingham and autobiography 1938-2009 (7849)
National Library of Scotland, Manuscript Collections, George IV Bridge, Edinburgh, Midlothian, EH1 1EW: Charles Baird, engineer: personal and family papers 1792-1867 (Acc.13204)

Food, drink and tobacco
Barnsley Archive and Local Studies Department, Barnsley Central Library, Shambles Street, Barnsley, South Yorkshire, S70 2JF: RT Willis, food distributors, Barnsley: minutes and financial records 1963-1991 (A/3252/B)
Bedfordshire and Luton Archives Service, Riverside Building, Borough Hall, Cauldwell Street, Bedford, MK42 9AP: Butcher, Keysoe: accounts for unidentified butcher, presumably Eli Stanton and later Herbert Stanton 20th cent (Z1419)
Cambridgeshire Archives, RES 1009, Shire Hall, Cambridge, CB3 0AP: Chivers & Sons Ltd, jam manufacturers, Histon: records, incl index of employees, publications and photographs c1890-1970 (R110/009)
Centre for Buckinghamshire Studies, County Hall, Walton Street, Aylesbury, Buckinghamshire, HP20 1UU: Butcher, Chesham: ledgers 1799-1927 (D-X 1917)
Essex Record Office, Wharf Road, Chelmsford, Essex, CM2 6YT: Howards Dairies, Westcliff-on-Sea: directors minutes 1917-1954 (D/F 314)
Glamorgan Archives (formerly Glamorgan Record Office), Clos Parc
Morgannwg, Leckwith, Cardiff, Glamorgan, CF11 8AW: Cardiff District
Super Aeration Ltd: letter book (D687); Spillers & Bakers Ltd, grain
millers, Cardiff: trade agreements and licenses 1877-1913 (D684)
Hertfordshire Archives and Local Studies, CHR002, County Hall, Pegs
Lane, Hertford, SG13 8EJ: The Shredded Wheat Co Ltd, cereal
manufacturers, Welwyn Garden City: minutes, directors attendance books,
register of members and share ledger, register of salaries and directors fees,
pamphlets and photographs 1908-1992 (Acc 4892, 4988)
Hull History Centre (Hull University Archives), Worship Street, Hull, East
Yorkshire, HU2 8BG: Needler & Co Ltd, confectioners, Hull: photographs
and journals 1920-1960s (U DX/339)
Liverpool Record Office, Unit 33, Wellington Employment Park South,
Dunes Way (off Sandhills Lane), Liverpool, L5 9ZS: J Bibby & Sons, grain
millers, Liverpool: corresp and ephemera c 1920-30 (380 BIB)
London Metropolitan Archives: City of London, 40 Northampton Road,
London, EC1R 0HB: Associated British Foods Pension Scheme: records
incl minutes, annual reports, financial papers, property and death registers,
trust deeds, trustees’ and chairman’s corresp 1930-2006 (LMA/4545)
North Devon Record Office, North Devon Library and Record Office, Tuly
Street, Barnstaple, Devon, EX31 1EL: Torridge Vale Dairies Ltd, clotted
cream, butter and condensed milk manufacturers: corresp papers and
photographs incl records of predecessor companies 1885-1983 (A396)
Peterborough Archives Service, Peterborough Central Library, Broadway,
Peterborough, PE1 1RX: W Williamson Ltd, confectioners, Peterborough:
typescript history of company with photographs and typescript
autobiography by William Felce Williamson 1865-1965 (Acc No: 2010/29)
Plymouth and West Devon Record Office, Unit 3, Clare Place, Coxsone,
Plymouth, Devon, PL4 0JW: Henry Nicholls, butcher, Plymouth: bills and
invoices, ration books and corresp with Ministry of Food re rationing 1937-
1941 (3696)
Surrey History Centre, 130 Goldsworth Road, Woking, Surrey, GU21 6ND:
LR Derisley, butchers, West Byfleet: additional records incl ledgers, stock
valuations and debt records 1916-92 (8339)

Funeral directors and undertakers
Dudley Archives and Local History Service, Mount Pleasant Street,
Coseley, Dudley, WV14 9JR: J Hartland & Sons, funeral directors, Bilston:
funeral books, accounts, deeds, papers rel to land in Sedgley, other papers
1802-2010 (ACC 9621)
Jersey Archive, Jersey Heritage Trust, Clarence Road, St Helier, Jersey, JE2 4JY: Pitcher & Le Quesne, funeral directors, St Helier: funeral records and accounts 1820-1989 (JA/1732)

Furniture
Bath Record Office, Guildhall, High Street, Bath, BA1 5AW: Frank Keevil & Sons, furniture manufacturers, Bath: further records incl accounts, corresp, plans and sketches 20th cent (853)
Bristol Record Office, ‘B’ Bond Warehouse, Smeaton Road, Bristol, BS1 6XN: James Phillips & Sons Ltd, house furnishers, Bristol: photographs and papers incl Phillips family papers 1877-1973 (44439)
Lancashire Record Office, Bow Lane, Preston, Lancashire, PR1 2RE: HJ Berry & Sons Ltd, chair manufacturers, Chipping: accounts and misc records 1949-2008 (DDX 2796)

Gas
Barnsley Archive and Local Studies Department, Barnsley Central Library, Shambles Street, Barnsley, South Yorkshire, S70 2JF: Barnsley Gas Co: records 1925-1961 (A/3291/Z)
Dumfries and Galloway Archives, Archive Centre, 33 Burns Street, Dumfries, Dumfriesshire, DG1 2PS: Moffat Gas Light Co Ltd: gas consumers ledger, quarterly accounts 1939-1946 (PU3/842/7/18)
Essex Record Office, Wharf Road, Chelmsford, Essex, CM2 6YT: Colchester Gas Light & Coke Co: cash book 1924-1932 (D/F 27/2/28)
West Sussex Record Office, Sherburne House, 3 Orchard Street, Chichester, West Sussex, PO19 1RN: Woodall-Duckham Ltd, gas engineers and retort manufacturers: records rel to Crawley works 20th cent (Acc 15726)

Glass, earthenware and pottery
North Yorkshire County Record Office, Malpas Road, Northallerton, North Yorkshire, DL7 8TB: Bedale Gas Co: records incl minutes and accounts 1835-1934 (ZZB)

Hotels, inns and public houses
Suffolk Record Office, Bury St Edmunds Branch, 77 Raingate Street, Bury St Edmunds, Suffolk, IP33 2AR: One Bull public house, Bury St Edmunds:
account books, deeds and misc papers 1902-2009 (HD3129)
West Sussex Record Office, Sherburne House, 3 Orchard Street, Chichester, West Sussex, PO19 1RN: Royal Norfolk Hotel, Bognor Regis: visitors’ books 1919-40 (AM 370)
Wiltshire and Swindon History Centre, Cocklebury Road, Chippenham, Wiltshire, SN15 3QN: Oxford Hotel, Chippenham: visitors’ book 1944-1953 (3854)

Iron, steel and metal trades
Bedfordshire and Luton Archives Service, Riverside Building, Borough Hall, Cauldwell Street, Bedford, MK42 9AP: Britannia Iron & Steel Works Ltd, malleable iron castings mfrs: additional business records 20th cent (Z1413)
Ceredigion Archives, Swyddfa’r Sir, Glan y Mor, Aberystwyth, Ceredigion, SY23 2DE: Belle Vue Hotel, Aberystwyth: records incl deeds 1813-94 (ABM/10)
Evan John Davies, blacksmiths, Llandysul: account books 1929-37 (DB/84)
Cheshire Archives and Local Studies, Cheshire Record Office, Duke Street, Chester, CH1 1RL: N Greening & Sons Ltd, wire manufacturers, Warrington: board minutes, private wages book and other records 1883-1938 (D 7888)
Cumbria Archive and Local Studies Centre, Whitehaven, Scotch Street, Whitehaven, Cumbria, CA28 7NL: British Steel Corporation: records incl registers, minutes, corresp, accounts, papers rel to scrapping of plants c 1930-2009 (YBSC)
Devon Record Office, Great Moor House, Bittern Road, Sowton, Exeter, Devon, EX2 7NL: Bodley Brothers & Co Ltd, ironfounders and engineers, Exeter: additional corresp, plans, reports and accounts 1850-1963 (7814); Finch Foundry, Okehampton: records (7853)
Edinburgh City Archives, Department of Corporate Services, City of Edinburgh Council, City Chambers, High Street, Edinburgh, EH1 1YJ: Brown Brothers & Co Ltd, ironfounders, hydraulic and general engineers, Edinburgh: drawings of several Royal Navy vessels (Acc 800); James Gray & Son Ltd, manufacturing ironmongers and electrical engineers, Edinburgh: minutes, account books 1869-1986 (Acc 828)
Glamorgan Archives (formerly Glamorgan Record Office), Clos Parc Morgannwg, Leckwith, Cardiff, Glamorgan, CF11 8AW: D Morgan Rees & Sons Ltd, wire rope makers, Cardiff: papers rel to establishment of the
company, advertising material including a black and white film ‘Knowing the Ropes’ and newspaper cuttings 1931-1962 (D683)

Norfolk Record Office, The Archive Centre, Martineau Lane, Norwich, NR1 2DQ: David Lovewell, blacksmith, Bergh Apton: accounts 1880-1925 (BR 347)

Northamptonshire Record Office, Wootton Hall Park, Northampton, NN4 8BQ: Groom & Tattersall Ltd, ironfounders and engineers, Towcester: accounts, photographs, factory inspection reports 1876-1942 (2010/154)

Rotherham Archives and Local Studies, Central Library, Walker Place, Rotherham, S65 1JH: Hattersley Bros, iron founders and radiator manufacture, Swinton: board minutes and title deeds c1878-1980 (874-B)

St Helens Local History and Archives Library, Central Library, Gamble Building, Victoria Square, St Helens, Lancashire, WA10 1DY: John Roby Ltd, brassfounders, Rainhill: records 1868-2004 (RO)

Sheffield Archives, 52 Shoreham Street, Sheffield, S1 4SP: JR Bramah & Co Ltd, aircraft, motor and general sheet metal workers, Sheffield: accounts, trade catalogues, papers re Second World War c1867-1975 (X440); Dyson Refractories Ltd, refractory manufacturers, Sheffield: laboratory research reports 1956-1998 (X428)

Jewellery and clocks

Cornwall Record Office, Old County Hall, Truro, Cornwall, TR1 3AY: Arthur Trewin, jeweller and gunsmith, Launceston: business receipts 1891-1918 (AD2041)

Norfolk Record Office, The Archive Centre, Martineau Lane, Norwich, NR1 2DQ: Metamec Clocks, East Dereham: misc records and ephemera 20th cent (ACC 2010/196)

Leather and footwear

Bedfordshire and Luton Archives Service, Riverside Building, Borough Hall, Cauldwell Street, Bedford, MK42 9AP: William Brice Johnson, shoemaker, Ampthill: accounts 1852-71 (Z/1423)

Bolton Archive and Local Studies Service, Civic Centre, Le Mans Crescent, Bolton, BL1 1SE: William Walker & Sons Ltd, tanners, Bolton: photograph albums c 1940-1950 (ZWW)

Centre for Buckinghamshire Studies, County Hall, Walton Street, Aylesbury, Buckinghamshire, HP20 1UU: Thomas Harding, cordwainer, Marsh Gibbon: accounts 1821-62 (D-X 1929)

Ceredigion Archives, Swyddfa’r Sir, Glan y Mor, Aberystwyth, Ceredigion,

North Yorkshire County Record Office, Malpas Road, Northallerton, North Yorkshire, DL7 8TB: Sample family, shoe and boot makers, Kirkby Moorside: account and cash books 19th-20th cent (Z.1352)


Leisure, recreation and art

Devon Record Office, Great Moor House, Bittern Road, Sowton, Exeter, Devon, EX2 7NL: Exon Audio, recording business, Exeter: recordings and associated papers 1960-1985 (7781 7807)

East Sussex Record Office, The Maltings, Castle Precincts, Lewes, East Sussex, BN7 1YT: De La Warr Pavilion, entertainment venue, Bexhill: records 1930-2006 (10599); SculptureCo Ltd, event organisers, Lewes: papers incl publicity material and minutes 1999-2007 (10521)

Hull History Centre (Hull University Archives), Worship Street, Hull, East Yorkshire, HU2 8BG: Out of Joint Ltd, touring theatre company, London: additional papers and digital records c1980-2004 (U OJO)

Nottinghamshire Archives, County House, Castle Meadow Road, Nottingham, NG2 1AG: Ritz Cinema, Clipstone: financial records c1923-1968 (7872)

University of Bristol: Theatre Collection, Department of Drama, Cantocks Close, Bristol, BS8 1UP: Crucible Theatre & Sheffield Repertory Co: cast lists, press cuttings, seating plans and other material (2010/97, 2010/105); Osiris Players, all-female theatre group: records (2010/0094); Prospect Productions Ltd: memorandum and articles of association, financial information, proposals, programmes and ephemera (2010/46)

Medical and pharmaceuticals

East Kent Archives Centre, Enterprise Business Park, Honeywood Road, Whitfield, Dover, Kent, CT16 3EH: William Jenner & Co, pharmaceutical chemists, Sandgate: prescription register 1895-1903 (EK/U250)

register and account books 1921-1957 (D680)
*Hertfordshire Archives and Local Studies, CHR002, County Hall, Pegs Lane, Hertford, SG13 8EJ*: Sidney Herbert Atkins, chemists, Stanstead Abbots: prescription books (2) 1922-1933 (Acc 4876)
*Lancashire Record Office, Bow Lane, Preston, Lancashire, PR1 2RE*: Smith & Nephew Ltd, medical devices manufacturers, London: records nd (DDX 2813)
*Sheffield Archives, 52 Shoreham Street, Sheffield, S1 4SP*: Job Preston Ltd, chemists, Sheffield: general prescription books 1879-1892 (X439)
*Strathclyde University Archives, Andersonian Library, 101 St James Road, Glasgow, G4 0NS*: John Baxter (Chemists) Ltd, Cambuslang: records c1920-1989 (Accession 1146)
*Wellcome Library, Archives and Manuscripts Section, 183 Euston Road, London, NW1 2BE*: Portable Radiographics Limited: records incl those of subsidiary companies and company founder JC Wilson incl minutes and agendas, diaries and photographs c1920-1959 (SA/PRL)

**Merchants, traders and dealers**

*Barnsley Archive and Local Studies Department, Barnsley Central Library, Shambles Street, Barnsley, South Yorkshire, S70 2JF*: Fox family, wine and spirit merchants, Barnsley: records incl letters and photographs c1800-1999 (A/3255/F)
*Edinburgh City Archives, Department of Corporate Services, City of Edinburgh Council, City Chambers, High Street, Edinburgh, EH1 1YJ*: David John Somervail, corn merchant, Leith: ledgers and account books 1826-1877 (Acc 809)
*Glasgow University Archive Services, 13 Thurso Street, Glasgow, G11 6PE*: James Finlay & Co Ltd, tea planters, cotton manufacturers and East Indies merchants, Glasgow: photographs of premises and staff 20th cent (ACCN 3452)
Norfolk Record Office, The Archive Centre, Martineau Lane, Norwich, NR1 2DQ: Hay, fodder and corn merchant, Norfolk: ledger with entries rel to Norfolk, Suffolk and parts of London 1870-71 (ACC 2010/150)
Northamptonshire Record Office, Wootton Hall Park, Northampton, NN4 8BQ: F Williams, coal merchants, Towcester: records incl papers rel to GB Preedy, drapers, Towcester (1899-1902) c1850-1950 (2010/61)
Nottinghamshire Archives, County House, Castle Meadow Road, Nottingham, NG2 1AG: G Clower & Son, coal merchants and haulage contractors, Nottingham: receipt and wages books 1800-1999 (7806)
Shropshire Archives, Castle Gates, Shrewsbury, Shropshire, SY1 2AQ: RT Lightwood, coal merchant: records incl business balance sheets and ledger showing local colliers 1930-1997 (8082)
Suffolk Record Office, Ipswich Branch, Gatacre Road, Ipswich, Suffolk, IP1 2LQ: CK Squirrell & Sons Ltd, corn merchants, Bildeston: financial records 1908-1986 (HC494)
Suffolk Record Office, Lowestoft Branch, The Library, Clapham Road, Lowestoft, Suffolk, NR32 1DR: LW Waller, fish merchants, Lowestoft: wage and salary books (4), balance sheets and accounts, and misc papers 1948-1993 (1704)

Mining and extractive
Aberdeen University, Special Libraries and Archives, Library and Historic Collections, King’s College, University of Aberdeen, Aberdeen, AB24 3SW: Craigenlow Quarries Ltd, Dunecht: minute books, slides and films 1946-1979 (Acc 477)
Barnsley Archive and Local Studies Department, Barnsley Central Library, Shambles Street, Barnsley, South Yorkshire, S70 2JF: Elsecar Colliery: ledger 1839 (A/3299/B)
Carmarthenshire Archive Service, Parc Myrddin Richmond Terrace, Carmarthen, Carmarthenshire, SA31 1DS: D Davies & Sons Ltd, quarrymen, Llansawel: ledgers, cash books and contracts 1931-1956 (8139)
Lancashire Record Office, Bow Lane, Preston, Lancashire, PR1 2RE: Cliviger Coal & Coke Co Ltd: minutes 1867-1946 (DDX 2805)
London Metropolitan Archives: City of London, 40 Northampton Road, London, EC1R 0HB: Rio Tinto-Zinc Corporation, mine owners, London: minutes, annual reports, corresp, financial records and files of subsidiary/predecessor companies 1828-2009 (LMA/4543)
West Glamorgan Archive Service, Civic Centre, Oystermouth Road, Swansea, SA1 3SN: Glenavon Garw Collieries Ltd: records incl cost books 1921-1945 (D/D GGC)

Wiltshire and Swindon History Centre, Cocklebury Road, Chippenham, Wiltshire, SN15 3QN: Bath & Portland Stone Firms Ltd, quarry owners: minutes, corresp, quarry plans and papers 1888-2005 (3385)

Motor vehicle and related industries
Bedfordshire and Luton Archives Service, Riverside Building, Borough Hall, Cauldwell Street, Bedford, MK42 9AP: Vauxhall Motors UK, car manufacturers, Luton: staff magazines and advertising material 20th cent (Z1409)


Paper and packaging
Borthwick Institute for Archives: University of York, University of York, Heslington, York, YO10 5DD: William Sessions Ltd, self adhesive label manufacturers, York: records c1811-2010 (SoY)

Glasgow University Archive Services, 13 Thurso Street, Glasgow, G11 6PE: Somerville & Morrison Ltd, waterproof and protective paper manufacturers, Glasgow: memoranda and articles of association, private ledgers, accounts, corresp, building plans 20th cent (ACCN 3502)


Retail
Bedfordshire and Luton Archives Service, Riverside Building, Borough Hall, Cauldwell Street, Bedford, MK42 9AP: Beavis Ltd, china and gift retailers, Bedford and Newport: records rel to shops 20th cent (Z1399)


Ceredigion Archives, Swyddfa’r Sir, Glan y Mor, Aberystwyth, Ceredigion, SY23 2DE: J R Jones, grocers, Aberystwyth: accounts ledger 1868-73 (BB/85)

Cumbria Record Office, Kendal, County Offices, Kendal, Cumbria, LA9
4RQ: Barnard Gregg, grocer and draper, Bowness-on-Windermere: day book 1814-30 (WDB 151)


Herefordshire Record Office, Harold Street, Hereford, HR1 2QX: Harding Brothers, ironmongers, Hereford: business and personal documents 1836-1934

Highland Council Archives, Highland Archive and Registration Centre, Bught Road, Inverness, Inverness-shire, IV3 5SS: Robert Rutherford & Sons, drapers, Helmsdale: records incl ledgers, account book and letter book c1853-1911 (D1224)

Leicestershire, Leicester and Rutland, Record Office for, Long Street, Wigston Magna, Leicester, LE18 2AH: Edgar Sprigg, mobile green grocer, Leicester: invoices, personal papers, accounts 1937-1971 (DE7979)

Liverpool Record Office, Unit 33, Wellington Employment Park South, Dunes Way (off Sandhills Lane), Liverpool, L5 9ZS: Lewis’s Ltd, department store, Liverpool: records 19th-20th cent (Acc 6389)


Tyne and Wear Archives, Blandford House, Blandford Square, Newcastle Upon Tyne, NE1 4JA: Allen’s Department Store, South Shields: director’s minutes 1963 (DX1376)

West Sussex Record Office, Sherburne House, 3 Orchard Street, Chichester, West Sussex, PO19 1RN: AR Taylor, grocer, Harting: sales ledgers, with later notes on content by Mr H Sladden 1911-19 (Acc 15193)

Shipping and shipbuilding

Bristol Record Office, ‘B’ Bond Warehouse, Smeaton Road, Bristol, BS1
6XN: Charles Hill & Sons Ltd, shipbuilders and repairers, shipowners, Bristol: articles of agreement with George Hillhouse, ship builder and owner, Bristol 1825 (44372)

Glamorgan Archives (formerly Glamorgan Record Office), Clos Parc Morgannwg, Leckwith, Cardiff, Glamorgan, CF11 8AW: Abbey Line Shipping Co, Cardiff: general and petty cash books 1931-1936 (D686); Bute Shipbuilding, Engineering & Dry Dock Co Ltd, Cardiff: minutes of shareholders’ meetings 1883-1957 (D746)

North Yorkshire County Record Office, Malpas Road, Northallerton, North Yorkshire, DL7 8TB: Cochrane Shipbuilders Ltd, Selby: papers, wage books and shipping plans 20th cent (ZZU)

Southampton Archives Office, South Block, Civic Centre, Southampton, SO14 7LY: Vosper Thornycroft Ltd, shipbuilders and engineers, Portsmouth: registers of negatives 1912-71 (D/VT)

Tyne and Wear Archives, Blandford House, Blandford Square, Newcastle Upon Tyne, NE1 4JA: Brigham & Cowan Ltd, ship repairers, South Shields: dock engagement book 1914-1941 (DX103)

West Glamorgan Archive Service, Civic Centre, Oystermouth Road, Swansea, SA1 3SN: Swansea Harbour Trust: ledger relating to repairs and plans of Swansea docks 1820-1840, 1865-1894 (D/D/Z 7861 and 810)

Solicitors

Devon Record Office, Great Moor House, Bittern Road, Sowton, Exeter, Devon, EX2 7NL: Symes & Robinson, solicitors, Crediton: additional deeds, wills and papers 1800-1999 (7870)

Dorset History Centre, Bridport Road, Dorchester, DT1 1RP: Boodle, Hatfield & Co, solicitors, Westminster: papers rel to legal charges for work done on the death of Lord Stalbridge 1938 (D/BHD)


East Sussex Record Office, The Maltings, Castle Precincts, Lewes, East Sussex, BN7 1YT: Fitzhugh Gates, solicitors: deeds, with papers of Charles Wolley, former partner 16th-20th cent (10611); H & R Hughes, solicitors, Hailsham: client papers 19th-20th cent (10509)

Essex Record Office, Wharf Road, Chelmsford, Essex, CM2 6YT: Crick & Freeman, solicitors, Maldon: clients deeds and papers, incl altered tithe apportionments and tithe redemption certificates for Purleigh and papers rel to Maldon Loan Co 1750-1950 (A12915)
Gloucestershire Archives, Clarence Row, Alvin Street, Gloucester, GL1 3DW: Baileys, solicitors, Cheltenham: deeds, client and business papers 1700-1999 (D11106)

Hampshire Archives and Local Studies, Hampshire Record Office, Sussex Street, Winchester, SO23 8TH: Lamb Brooks, solicitors, Basingstoke: office disbursements book with client papers 16th-20th cent (149A10)

Norfolk Record Office, The Archive Centre, Martineau Lane, Norwich, NR1 2DQ: Eversheds, solicitors, Norwich: additional business records and client papers 19th-20th cent (ACC 2010/102); Pomeroy & Son, solicitors, Wymondham: deeds and papers of founding partner John Mitchell and various clients, including deeds to land in Attleborough, Dickleburgh (1309-1509), accounts of William Rose for groceries supplied to Mrs P. Rose (1805-17), farming diaries of Robert Mason at Wymondham and later at Marham (1812-34) 1309-1944 (ACC 2010/204, ACC 2010/242)

Suffolk Record Office, Bury St Edmunds Branch, 77 Raingate Street, Bury St Edmunds, Suffolk, IP33 2AR: Gross & Co, solicitors, Bury St Edmunds: diaries of Charles Gross, deeds and rel papers 19th cent (HB504)

Wiltshire and Swindon History Centre, Cocklebury Road, Chippenham, Wiltshire, SN15 3QN: Forrester & Forrester, solicitors, Malmesbury: firm’s accounts and additional Wiltshire client papers 19th-20th cent (3855)

Textiles, carpets and clothing

Bolton Archive and Local Studies Service, Civic Centre, Le Mans Crescent, Bolton, BL1 1SE: Bolmoor Industries Ltd, news bag and workwear manufacturers, Bolton: records 1913-2007 (ZZ)

Derbyshire Record Office, New Street, Matlock, Derbyshire, DE4 3FE: Robinson & Sons Ltd, textile and packaging manufacturers, Chesterfield: annual accounts and financial statements c1962-2008 (D5395)

Devon Record Office, Great Moor House, Bittern Road, Sowton, Exeter, Devon, EX2 7NL: Wippell Brothers & Rowe, clerical outfitters, robe makers and church furnishers, Exeter: accounts and papers 1800-1999 (7788)

Dundee University Archive, Records Management and Museum Services, Tower Building, Dundee, Angus, DD1 4HN: Don Brothers, Buist & Co Ltd, jute and flax spinners and manufacturers, Dundee: Buist family personal and business papers c1806-1945 (2010/398)

Glasgow University Archive Services, 13 Thurso Street, Glasgow, G11 6PE: J & P Coats (UK) Ltd, thread manufacturers, Glasgow: title deeds for the Ferguslie and Anchor mills, Paisley, and related papers 1772-1964 (ACCN 3476)
Gloucestershire Archives, Clarence Row, Alvin Street, Gloucester, GL1 3DW: Powell & Son, tailors, Wotton-under-Edge: customer account books, sales ledgers and papers 1905-1977 (D11660)

Hampshire Archives and Local Studies, Hampshire Record Office, Sussex Street, Winchester, SO23 8TH: Nathaniel Hinves, gentlemen’s outfitter, Lyndhurst: sales ledger and memorandum book c1824-38 (159A10)

Heriot-Watt University Archive, Records Management and Museum Service, Mary Burton Centre, Cameron Smail Library, Heriot-Watt University, Riccarton, Edinburgh, Midlothian, EH14 4AS: Kemp, Blair & Co Ltd, woollen dyers and finishers, Galashiels: records c1890-1969 (KB); William Wilson & Son, tartan manufacturers, Bannockburn: tartan pattern book c1830 (GH)


Transport

Aberdeen City Archives, Old Aberdeen House Branch, Old Aberdeen House, Dunbar Street, Aberdeen, Aberdeenshire, AB24 3UJ: John Shirras, traction engine owner, Auchinblae: records incl cash book detailing payments by farms for transporting goods around Kincardineshire, the Mearns and Aberdeenshire 1906-1925 (DD1514)

Cheshire Archives and Local Studies, Cheshire Record Office, Duke Street, Chester, CH1 1RL: British Rail: Crewe Works staff registers c1950-70 (D 7796)

Cumbria Archive and Local Studies Centre, Barrow, 140 Duke Street, Barrow-in-Furness, Cumbria, LA14 1XW: Furness Railway Co, Barrow-in-Furness: plan and staff register 1901-23 (BDX 611, BDX 616)

Cumbria Archive and Local Studies Centre, Whitehaven, Scotch Street, Whitehaven, Cumbria, CA28 7NL: British Rail: station working books, track plans for Carlisle Area, file rel to closures of Sellafield, Moor Row, Corkickle stations, and other records 1926-1991 (TBR)

Edinburgh University Library, Special Collections, Centre for Research Collections, Main Library, George Square, Edinburgh, EH8 9LJ: Christian
Salvesen Ltd, transport and logistics company, Leith: diaries of Dr IM Macintosh when with the company 1956-1962 (E2010.32)
Glamorgan Archives (formerly Glamorgan Record Office), Clos Parc Morgannwg, Leckwith, Cardiff, Glamorgan, CF11 8AW: Great Western Railway Co: railway share registers of the predecessor companies 1858-1923 (DNMW/49); South Wales Public Wharf Warehouse & Transit Co Ltd: company records 1885-1989 (DSWW)
Gwynedd Archives, Meirionnydd Record Office, Ffordd y Bala, Dolgellau, Merionethshire, LL40 2YF: Fairbourne Railway Co: records (Acc No. 6681)
Hampshire Archives and Local Studies, Hampshire Record Office, Sussex Street, Winchester, SO23 8TH: Bursledon Bridge & Road Co: additional records incl corresp, maps and lists of tolls c1806-2001 (50A10)
Highland Council Archives, Highland Archive and Registration Centre, Bught Road, Inverness, Inverness-shire, IV3 5SS: Highland Railway Co: records c1890-1970 (D1212)
Liverpool Record Office, Unit 33, Wellington Employment Park South, Dunes Way (off Sandhills Lane), Liverpool, L5 9ZS: Railway Signal Co Ltd, signal and electrical appliance mfrs, Liverpool: records 19th-20th cent (Acc 6372)
Norfolk Record Office, The Archive Centre, Martineau Lane, Norwich, NR1 2DQ: Great Eastern Railway Co: North Walsham station records 1890-1955 (ACC 2010/133)
West Glamorgan Archive Service, Civic Centre, Oystermouth Road, Swansea, SA1 3SN: Tennant Canal Co, West Glamorgan: estate records and papers (D/D T)
Wiltshire and Swindon History Centre, Cocklebury Road, Chippenham, Wiltshire, SN15 3QN: Westinghouse Rail Systems Ltd, Chippenham: corresp, minutes and papers incl records of related companies 1880-1986 (3886)

Water
Falkirk Council Archives, History Research Centre, Callendar House, Callendar Park, Falkirk, FK1 1YR: Falkirk & Larbert Water Trust: letter books, accounts, meter survey books 1890-1970 (A1263)
Miscellaneous
Glamorgan Archives (formerly Glamorgan Record Office), Clos Parc Morgannwg, Leckwith, Cardiff, Glamorgan, CF11 8AW: BTD (Office Equipment) Ltd, Cardiff: minutes of board of directors and annual general meetings, accounts, correspondence, employee records and press cuttings 1941-89 (D719)
Gloucestershire Archives, Clarence Row, Alvin Street, Gloucester, GL1 3DW: Landowners Secretarial Services Ltd, Cheltenham: annual general meeting minutes 1916-1936 (D11939)
Lincolnshire Archives, St Rumbold Street, Lincoln, LN2 5AB: Beeton’s Basket, Hamper, and Perambulator Manufacturers, Barrow upon Humber: accounts 1865-1875 (MISC DON 1563)
Tyne and Wear Archives, Blandford House, Blandford Square, Newcastle Upon Tyne, NE1 4JA: RTC North Ltd, business support organisation, Sunderland: reports relating to north east regeneration 1994-2007 (DT.RTC)
Led in by Mike Ellis’ trademark enjoyably informal, conversational style, this book adopts a slightly more formal voice in subsequent chapters, but is highly readable throughout. Early in the first chapter the author provides a helpful clarification of ‘What this book is not’. It does not provide detailed practical guides to specific technical topics such as Cascading Style Sheets or improving search engine rankings, since these are widely available online and in any case change rapidly. Such knowledge, the author suggests, is best developed through conversations with others working in this and related fields. And this helpful tip is typical of the advice on offer in this book, which is based on many years’ experience as a web master in the cultural sector, and is focused on helping the reader develop their own strategic approach, partly though ‘providing some insight into the day-to-day activity of keeping your sites up and running with fresh content as well as the longer term horizon of growing as your content, visitors and working environment changes.’ Another aspect of the book’s approach is summarised thus: ‘One of the key themes running through this book is the examination of the means by which you – as website manager, owner of website or interested staff member – can move yourself into a position in which you become more empowered.’

Following the introduction, Chapter 1 ‘Evaluating what you have now’ invites the reader to do some top level thinking about their current situation, mindful of the fact that ‘The role of institutions on the web changes constantly’, which is one of the reasons why the self-reflective approach encouraged in the book is so important. Good use is made of references to Pew Internet research, The Gartner Hype Cycle and the ‘long tail’ to get across the need for continuous review and reassessment of objectives and approaches. The approach to taking stock advocated in this chapter includes assessment of the organisation, the web team, stakeholders, current content generation systems, metrics and a technology audit.

Chapter 2 offers some ‘ways that you can start to put your site into some kind of wider context. This chapter looks at some techniques to help you take charge of your site and begin to step outside of the reactive mode that often overcomes many website owners.’ Topics such as ‘What should a strategy cover?’, how to structure it and then how to ‘evolve your strategy’ are covered, with such practical advice as who should sit on the web strategy team and the need for regular strategy reviews. The third chapter on ‘Content’ deals with the use of web content management systems (WCMS) and how they can help with the challenge of keeping content fresh and up to date. It also looks at ‘what it means to have content outside your site, and how this makes your website into a web presence.’ The importance of dealing with off-website web content is explored further later in the volume.

Would that more organisations would heed the advice implicit in this statement: ‘It is an unfortunate fact that many WCMS systems are procured by technical people – unfortunate not because technical people are deficient in any way, but because it is very likely that your content is actually going to be provided and edited by non-technical people.’ The next chapter on ‘Marketing’ covers search engine optimisation to improve visibility, as well as offline marketing and online marketing. It is backed up by useful
This Business Deposit Account Agreement (Agreement) contains the terms and conditions for each business deposit account you have opened with us. This Agreement replaces all previous deposit account agreements. Please read this Agreement carefully as it describes your rights and responsibilities regarding your account. Your account is also governed by the Business Deposit Account Fees and Features Guide (Fees and Features Guide), which discloses the interest rate and fees applicable to your account and other important information about your account, including minimum balance requirements. The Fe PROCEDURE Overview Using a Deposition Subpoena for Business Records is usually a two-part process. Choose the day you want to receive the documents and figure out your schedule. but you must also give the Witness at least 15 days to produce the documents. Interrogatories to Custodian of Records. b. Attachment 3 explains exactly what records you are requesting the police report. Record cash deposits in the QuickBooks business accounts program. Michael Blann/Digital Vision/Getty Images. Related Articles. 1 Deposit Undeposited Funds in QuickBooks. 2 Deposit Personal Cash in QuickBooks. 3 Removing a Payment From a Deposit in QuickBooks. 4 Record Owner's Capital in QuickBooks. The "Make Deposits" tool also includes a currency field that uses the default currency associated with the bank account you selected from the "Deposit To" list. If you're depositing foreign currency, enter the exchange rate in the applicable field to ensure QuickBooks records the amount in your home currency. References (1). Intuit: QuickBooks Support - Deposit Customer Payments (Procedure).